

Application Brochure for Elementary School English Teachers in the City of Niiza, 2019

The Niiza City Board of Education is promoting the English Conversation Class for the first through the sixth grades. For this purpose, the Board of Education places an Elementary School English Teacher (EET). The EET will be working with homeroom teachers at two different schools.

1 Qualifications

- (1) Must be a native English speaker or be able to speak at a native level and must have graduated from high school.
- (2) Must be qualified to obtain a working visa or possess a spouse visa.
- (3) Japanese applicants must have a high level of English proficiency (it's desirable if the applicant has experience living in an English speaking country).

2 How To Apply

Please come to the School Guidance Section (Kyoiku Shienka) of the Board of Education on the 2nd floor of Niiza City Hall (the 2nd building) and submit the attached application form. For foreign applicants please bring the original and a copy of your residence card.

3 Selection Procedure

Applicants will be selected after taking for an interview with members of the Board of Education. (Some detailed information on examination such as date, location and time will be sent later.)

4 Notice of Result

All interview candidates will be notified by mail in a week regarding the result of interview

5 Employment Position

Hired applicants will be employed as a public officials of Niiza City and therefore must abide by all laws covering such a position.

6 Job Description

Team teaching and the preparation of English lessons with the homeroom teachers of elementary schools.

7 Working Conditions

Working hours will be from 8:30 a.m. to 4:15 p.m. including 45-minute lunch breaks, 4 days a week (basically from Tuesday to Friday), but some flexibility will be permitted.

(1) Salary: Approximately 1,330 yen per hour.

(2) Transportation fee will be paid in accordance with Niiza City regulations.

8 Additional Points

(1) All hired applicants will be required to undergo a medical examination.

(2) Once application documents have been submitted, they will not be returned.

(3) Hired applicants are required to attend the workshop seminar at the beginning of April.

For further information, please contact the School Guidance Sec.

(Kyoiku Shienka)

Staff Sayo Innami

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